



Electric City Barn (ECB) of Albany Barn, Inc.

ORGANIZATIONAL MEMBERSHIP

Organizational Membership has 3 Tier levels for pricing and number of users depending on your needs. Each Organizational Member must choose a branch to align their membership with: Active Workforce or Community Outreach, each have their own specific benefits. Please feel free to reach out if you have any questions!

	Both Branches	
Pricing & Users	• All Tiers ○ \$100.00 Set Up Fee ■ The Set Up Fee is paid at the beginning of membership, if you stop payment or cancel your membership for more than 6 months, you have to repay the Set Up Fee. ○ Sliding Scale available for all tiers and all branches ■ Sliding Scale of up to 50% depending on proof of the organization's gross revenue or total assets (bank statement, tax statement, etc...) ■ If the organization's Gross Revenue or Total Assets are \$200,000.00 or higher, 100% payment will be required. ■ The full 50% Off only applies to organizations with Gross Revenue or Total Assets of \$50,000.00 or under. ○ All users must complete a Liability Waiver and Code of Conduct prior to using ECB facilities. • Tier 1: \$185.00 Monthly ○ 2 Simultaneous Users (2 Key Cards) ○ Up To 10 Individual Registered Users Can Use The Key Cards ○ 10 Hours In Podcasting Studio/ Stage Rehearsal Hours • Tier 2: \$235.00 Monthly ○ 3 Simultaneous Users (3 Key Cards) ○ Up To 15 Individual Registered Users Can Use The Key Cards ○ 15 Hours a Month in Podcasting Studio/ Stage Rehearsal Hours • Tier 3: \$285.00 Monthly ○ 4 Simultaneous Users (4 Key Cards) ○ Up To 20 Individual Registered Users Can Use The Key Cards ○ 20 Hours a Month in Podcasting Studio/ Stage Rehearsal Hours	
Branches	Active Workforce	Community Outreach
Availability	• Only a total of 3 Active Workforce Organizational Memberships are available. • Should there be interest for more than 3 members, we will use a wait list format.	• Only a total of 4 Community Outreach Organizational Memberships are available. • Should there be interest for more than 4 members, we will use a wait list format.
Facilities Usage	• All Access Membership (during Key Card Access Hours 10AM-8PM Daily) • Specialty Shops & Studios use is contingent on safety training completion by the interested user(s). • Guests Outside of the Registered Users Using Spaces/ Equipment/ Materials need Day Pass (\$5.00) (and must complete a Liability Waiver)	• Co-Working Use Only (during Key Card Access Hours 10AM-8PM Daily) • Day Passes (\$5.00) Available for Specialty Shops & Studios • Guests Outside of the Registered Users Using Spaces/ Equipment/ Materials need Day Pass (\$5.00) (and must complete a Liability Waiver)
Free Space	• No Free Space Rentals Included	• 1 Free Workshop Space Rental a Month

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Rentals	Member Discounts on Space Rentals Available (25%)	- Workshops in ECB are defined as a typically brief intensive educational program for a relatively small group of people that focuses especially on techniques and skills in a particular field. Maximum attendees of 40 people and the rental timeframe is 4 hours (this includes setup, the workshop, and cleanup). - Must be Free and Open to the Public - Must be Non-Exclusive and ECB Members are allowed to come into ECB and work quietly in any portion of the non-reserved space while the space rental occurs. - Any additional Space Rentals follow the general space rental guidelines and fees. - If events are canceled last minute by the Organizational Member, only in certain circumstances can that event space rental be utilized another time.
Both Branches		
Podcasting Studio/Stage Rehearsal Hours	- Podcasting Studio/Stage Rehearsal Hours need to be reserved ahead of time. - Use of the Stage is limited to rehearsals and photo backdrop use only. Rehearsals at ECB are defined as a private, repetitive practice session with a consistent set group of individuals in preparation for public performances or for the development of a performing arts technique and skill in a particular field. Maximum attendees of 20 people. - Podcasting Studio time can be scheduled after safety training(s) are complete. - Usage is non-exclusive, meaning ECB Members are allowed to come into ECB and work quietly in any portion of the non-reserved space while the space rental occurs.	
Meetings	- Meetings at ECB are defined as an assembly of individuals focused on discussion and/or decision making around a certain topic or area of focus. - Meetings at ECB hosted by ABI Members under 5 people and under 2 hours do not need reservations but space is not considered secured. Members cannot combine efforts with other Members in order to increase the meeting size. - Meetings over 5 people would follow space rental guidelines (paperwork, fee, and space needs to be reserved) with a maximum attendance of 40 people and a maximum rental timeframe of 4 hours (setup, the meeting, and cleanup).	
All Space Rentals (including Free Workshop Space Rental)	- Electric City Barn will only be offering Workshop, Rehearsal, and Meeting Space rentals. Space Rentals need to be reserved ahead of time with the correct paperwork filed - Space Rentals not included in the membership will have a fee associated with a Member Discount is 25% Off (Additional Discounts at the discretion of the Albany Barn, Inc. Staff producing the Fee Schedule.) Ask Staff for pricing details. - All events still follow Albany Barn, Inc. space rental contract and guidelines. - All events have specific guaranteed contracted spaces but additional spaces are subject to approval of Albany Barn, Inc. staff. - All events must follow their contracted space rental timeframes for setup, event, and clean up. If any part of the space rental exceeds their contracted time, or the event is canceled within 24 hours of the event, a conversation with Albany Barn, Inc. staff may occur. - All space rentals must provide a detailed description of the event space rental to be reviewed by Albany Barn, Inc. staff. - All space rentals will be considered non-exclusive, meaning ECB Members are allowed to come into ECB and work quietly in any portion of the non-reserved space while the space rental occurs.	